

ROOSEVELT WATER ASSOCIATION, INC.

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2016 ANNUAL MEETING MINUTES

February 18, 2016

The 51st annual meeting of Roosevelt Water Association, Inc. (the Association) was called to order at 7:08 pm by President John Olsen. The meeting was held at the Monroe PUD building.

A quorum was present by the attendance of President John Olsen, Vice President Scott Nielsen, Treasurer Mike Carlson, and Trustee April Farrimond. Also present: Secretary/Manager Janelle MacDicken and Rose Fowler. President John Olsen announced when and how the meeting notice was sent to each member of the Association.

President John Olsen asked the Board of Trustees and guests to introduce themselves. In addition to the above, five members were present.

Minutes from the February 19, 2015 annual meeting were read and approved.

President's Report: President John Olsen encouraged members to read the information on cross connections which was included with the annual meeting notice. Please complete the survey online at www.RooseveltWater.com which will help the Association keep members safe from possible cross connection contamination.

John Claybrook resigned from the Board after 20 years serving as Trustee. We thank him for his many years of service to the Association. Marilyn Gauthier volunteered to fill the vacancy and was appointed to serve John's remaining term which ends in 2017.

The Association is in great financial health, has secured a \$3.5 million loan from the state Dept. of Health "Drinking Water State Revolving Fund Loan Program" at a 1.5% rate of interest. The loan will be used towards our booster pump station, a new water storage tank and upgrades.

Treasurer's Report: The 2015 Treasurer's Report was presented by Mike Carlson and detailed the current balances of Association funds in various local banks in Certificates of Deposit, Money Market and Checking accounts totaling \$1,358,275 - much of which will be used to help fund the new tank and pump station. The manager, bookkeeper and treasurer will meet with the loan project manager on Feb. 25 to go over reporting and posting requirements to access the loan funds.

A decrease in general and administrative expenses was seen again this year. The cost of maintaining the 2001 GMC aided in the decision to replace it with a new 2016 Ford. The new truck is equipped to carry almost everything Janelle and Sam need to make repairs without having to travel back and forth to the storage shed. Janelle is to be commended for her vigilance of keeping expenses to a minimum. The policy of having a minimum of 3.5 months of expenses kept in a reserve fund continues. A copy of the Treasurer's Report is filed as part of these minutes.

Manager's Report: The 2015 Manager's Report was presented by Janelle MacDicken and is part of the minutes. The total number of services at year end was 1126. We continue to use our website to

provide customers up to date information and emergency notifications. Those who are not connected to the internet can request mailings of notifications by calling the office.

Had a few breaks this year resulting in replacing 300' of old pipe with ductile iron pipe on 167th Ave. and we are now completing the replacement of 650' of line on 103rd while anticipating replacing the remaining aged pipe on 167th in 2016.

Two new developments, Bear Mountain and Roosevelt Hills, are in construction. Both fall within the city limits of Monroe as they annexed the east side of Roosevelt Road in 2008. We are currently working with the City of Monroe to resolve some issues that have arisen during constructions of these new developments. The Monroe Woodlands development (190 lots in the Robinhood/Roosevelt Ridge area) is expected to begin Phase I of 81 lots this summer. Two other developments have been heard from, but not likely to begin in 2016.

Engineering expenses were high in 2015, but we have received lots of information in addition to that for the new tank and pump station. The GIS mapping system is a great asset in the field, and the hydraulic analysis of our water system will be of great help in designing current and future projects.

Water loss was at a minimum (8.13%) even with the annual flushing, fire department use and several line breaks. The dry spring and summer of 2015 caused the Everett/Seattle/Tacoma water users to call for a Stage 2 Drought Response Plan. Everett area water users were diligent and usage was curtailed by 14%.

Please continue to report any possible leaks or people taking water from hydrants (which requires payment for water use.) Again, please complete the survey on our website to aid in eliminating possible cross connection contamination. Thank you for your patience during repair/ replacement projects to our system. We strive to complete jobs quickly.

Question was heard regarding hot tubs and cross connections. Trustee answer follows:

While filling hot tubs, it is possible for water to be sucked back into the hose. This can be prevented by using an Anti-Siphon Vacuum Breaker which is easily connected to the hose.

Elections: The Trustee terms of John Olsen and Mike Carlson have come to an end. April Farrimond, Nominating Committee chair, presented the names of John Olsen and Mike Carlson as nominees for three year terms as Trustee. Nominations from the floor were requested, none were heard. A motion was heard and seconded to elect the slate as presented; motion passed.

Old Business: None

New business: Question was raised: Are rates going up? The City of Everett has annual increases in place for the cost of water. It is likely that a small increase will be made to offset the increased cost of water as is proportionate to the overall budget of the Association.

Hearing no additional new business, President John Olsen entertained a motion to adjourn the 51st annual meeting. The motion was heard, seconded and carried. The meeting adjourned at 8:17 pm.

Respectfully submitted,
Rose Fowler
Recording Secretary